



Yuma County Local Emergency Planning Committee

Minutes of the Meeting April 10, 2014

PRESENT:

Mario Avalos, Helena Chemical Corporation, Group 5
Michael Callahan, Gowan Milling, Group 5
Chief Paul DeAnda, Somerton-Cocopah Fire Department, Group 2
Jeff Denman, citizen at large, Group 4
Gary Elk, Western Precooling, Group 5
Mike Erfert, Yuma Fire Department, Group 2
Greg Ferguson, Yuma County Board of Supervisors, Group 1
John Hannon, Rural Metro, Group 2
Manuel Hernandez, City of Yuma Environmental, Group 2
Cathi Lara, Yuma County Office of Emergency Management, Group 2
Rosario Zavala, Quechan Police Department, Group 2
John Andoh, YCIPTA, Group 2
Maria (Patti) Michael, Land O'Lakes Company, Group 5
Gary Koehn, Kinder Morgan Energy Partners, Group 5
Tony Badilla, Emergency Management Director, Group 2
Michelle Smith, Health Department, Group 2
Robert Barocio, Yuma Proving Grounds, Group 2
Bart Edwards, APS, Group 5

ABSENT:

Earl Hamilton, MCAS Disaster Preparedness, Group 2
Kevin Tunell, Communications Director, Group 3
Bryan Longoria, Kevin Tunell Alternate, Group 3
Tim Beeler, MCAS Yuma, Group 2
Michael Kemp, Driscoll's, Group 5
Neil Sparks, RSC Rental, Group 5
Denise Whisman, Ferrell Gas, Group 5
Sheriff Leon Wilmot, Group 1
Warren Quirk, Excel Group / WORC Center, Group 5
Chief Jeff Philpot, Wellton Department of Public Safety, Group 2
Ema Lea Shoop, citizen at large, Group 4
Lt. Darren Simmons, Representing Sheriff Leon Wilmot, Alternate Group 1
Cynthia Snyder, American Red Cross, Group 4

Mark Hutsell, Yuma Regional Medical Center, Group 2
Noel Robles, Shaw Inc., Group 2
David Slade, Yuma Cogeneration Associates, Group 5

We were able to make a quorum of 10 persons present with three groups represented from Group 1, Group 2, Group 4 and Group 5.

1. CALL TO ORDER:

Chairman Manny Hernandez called the meeting to order at 0908 hours at the Yuma County Public Health Auditorium 2200 W 28th Street, Yuma, Arizona on 10 April 2014.

2. INTRODUCTION:

Members and guests present introduced themselves. Guests present included

Phil Hillesheim, Bureau of Reclamation
Brian Hoon, YPG
Charles Ruerup, YPG
Tricia Ramdass, Yuma County Public Health
Paige Brooks, Sunland Chemical Co
Michael Fila, Cocopah Indian Tribe

3. MINUTES:

Upon motion of Chief Paul Deanda with second by Mario Avalos, the minutes of the meeting held 13 February 2014 were approved.

4. 10- MINUTE TRAINING/PRESENTATION:

EPCRA Just in time video; link is <http://www.drc-group.com/project/jitt-hazmatawareness.html>

Video on Heat; link is <https://www.youtube.com/watch?v=HGO-hddrdRo>

5. GRANT STATUS:

Cathi Lara, Financial Assistant, Yuma County Office of Emergency Management announced that:

- a. HMEP \$5,000 competitive portion was spent to Yuma Area Ammonia Safety Days.
- b. HMEP non-competitive portion has not been expended.

Tony advised he had a small window to apply for new HMEP Grant and he asked for the same items that we put into the grant application last time.

6. MEMBERSHIP STATUS

6a: Approval of Renewals

No renewals during this meeting.

6b: Introduction of potential members; possible action on Membership Applications

Michael Fila, Cocopah Indian Tribe, Group 2
Charles F Ruerup, YPG, Group 5

Dawn Holts, Achieve Human Services, Group 2
Michael E Wagner II, ASPC-Yuma, Group 2

Upon motion from Jeff Denman with Second from Gary Koehn Charles Ruerup's Application was approved.

Upon motion from Jeff Denman with second from Gary Koehn Michael Fila's application was approved.

Dawn Holts from Achieve Human Services as well as Michael E Wagner II, ASPC- Yuma did not appear for meeting.

6c: Approval of Designated Alternate

Brian Hoon for Charles Ruerup, Group 5

Upon motion from Chief Paul Deanda with second by Charles Reurup the application for alternate of Brian Hoon was approved.

6d: Approval of Resignation

Gretchen Robinson, Group IV Citizen at Large

Cathi Lara and Tony Badilla from YC OEM received an email from Gretchen stating she wished to step down from the committee; she was enjoying her retirement too much. Tony stated he did invite her back whenever she would like to attend.

Upon motion by Greg Ferguson with second by Gary Koehn to approve resignation of Gretchen Robinson.

7. New Business- Discussion and Possible Action:

7a: Discussion and possible action regarding local incidents.

Manny brought up incident back in February on Avenue 3E and Gila Ridge Road involving an agriculture truck who was making a turn and scrapped the undercarriage of truck resulting in a 100 gallon leak of diesel fuel. The City is still working on who will be responsible for the costs.

7b: Reminder of MCAS presentation on June 12th which will make the meeting runs 45 minutes to an hour longer. Mayor Nicholls may be in attendance.

8. Old Business- Discussion and Possible Action:

a. Type 3 Incident Management Team- Mike Erfert – stated nothing new to report.

9. Chair Status Report, Chairman Manny Hernandez

Manny Hernandez reminded committee that the Risk Management report is due in June. Manny mentioned that Jesse Atencio from the AZ Division of Occupational Safety and Health, from the video, shown would be happy to have a consultation with facilities that would result in no charge or fine if he found deficiencies, as long as you scheduled the appt. Manny stated that there is a new standard of safety that helps with keeping insurance rates down through VPP. Manny talked about Violence in workplace titled RUN. HIDE. FIGHT. ® found on YouTube, link is

<http://www.youtube.com/watch?v=5VcSwejU2D0&list=PLUra6uw6CXK9SNLZeddcLlufDY5OfnMpU>

10. Public Comment or Committee Review of the LEPC Emergency Response Plan

Tony update on ERP and LEPC Guidelines (bylaws) which will be emailed to committee members with changes. Tony asked if everyone could review the Bylaws and ERP and specifically the Fire Departments to review the fire section in the ERP as he was unfamiliar with it. Once ERP is approved by committee members; YC OEM will bring it in front of the Board of Supervisors for them to approve it as of 2014.

11. Good of the Order/Announcements

Robert Barocio- brought up that YPG is having a tabletop exercise in late May that is flood related and another full scale exercise at the end of September.

John Andoh mentioned May 4th will be new company taking over. As of April 30th all current personnel will no longer have jobs and will have to re-apply with new company.

Chief Paul Deanda from Somerton stated that there is a limited functional exercise with a 1300 hour Meeting to discuss the scope of the exercise today, April 10th. The exercise will be on mass casualty with hazardous materials.

Patti Michael stated that she was in contact with Mark Howard from AZSERC to help her with understanding and how to do Tier II reporting. Manny Hernandez offered to demonstrate how Tier II reporting is done during the next meeting.

Mike Erfert spoke regarding the PIO course offered through ERMA on May 22, 23rd; YC OEM will send out the flyer and information regarding ERMA and FEMA Independent study courses of IS 100,200,700,800 which is a pre-requisite of MAG 300, 400 which have to be taken in person. Tony stated that the PIO course has pre-requisite requirements which include a letter stating the person has at least 6 months experience.

Mike Erfert talked about the Regional PIO Group in Yuma that try to meet Bi-Monthly and those who are interested to get a hold of him for more information.

Tony Badilla spoke about MAG 300 possibly being offered July and MAG 400 being possibly offered in September.

Tony also spoke to committee members about May 21st Tabletop 2014 Tri-National Hazardous Materials Tabletop Exercise. Pre-meeting will be on Wednesday, April 23, 2014 1300 hrs, If interested please get a hold of Tony.

YCOEM will have their monthly (Last Saturday of the month) tabletop; this month is on Floods, on Saturday April 26th from 0900-1200 hours. RSVP with Cathi.

Mike Fila with Cocopah Indian Tribe mentioned that the May 21st Tabletop may be made into a functional exercise next year; he just returned from EMI in Maryland. Mike also spoke about VOAD/COAD and how he would like it to be linked with Citizen Corps Council.

12. *Call to the Public*

No one from the public was available to answer the call.

13. *Adjourn*

Upon motion by Chief Paul Deanda with second by Mario Avalos, and with no further business to come before the committee, the meeting was adjourned at 1012 hours.

Next meeting is scheduled for Thursday, June 12th, 2014 at Yuma County Health Auditorium located at Yuma County Public Health at 2200 W 28th Street Yuma, AZ. 85364

Thank you,

Cathi Lara

Cathi Lara

Financial Assistant

Yuma County Office of Emergency Management